

University of
St Andrews

Accommodation Conferences and Events

*Quality conferences and events
intertwined with technological
advancement*



Visitor Guide to Hopin

WELCOME TO HOPIN

As part of our additional support to have the capability to continue to host conferences and events in a virtual environment, the Accommodation, Conferences and Events team are here to offer solutions for virtual and hybrid events.

Top Tip

Use the latest version of Google Chrome or Mozilla Firefox as your Desktop (web) browser, Hopin may not operate optimally in other browsers such as Internet Explorer, Edge and Safari.

Attendees can access via Mobile Devices, but this offers limited compatibility for Speakers and Moderators.

Android - Google Chrome

iOS, iPadOS (Apple) - Safari

GETTING STARTED

Accessing the event

When you receive an invitation email to the event from Hopin, please click on Accept Registration - this will automatically generate a confirmation email and give you access to the event.

Please accept registration as soon as possible.

Event updates

You will receive a reminder 60 minutes before the conference or event is due to begin, and there will also be a link to access Hopin. A chat option is also available in the main lobby before the event begins.

If you have not managed to register or have not received a confirmation email with event link, please email aceteam@st-andrews.ac.uk at least two hours before the event.



Dear Kerry

You've been registered to attend the Academic Fayre 2020.

Representatives from academic schools and departments will be available to chat to students about their chosen modules. Students who are still unsure about their module choices can also get advice and guidance.

Please click the "accept registration" button below to confirm your attendance.



Academic Fayre 2020

hosted by University of St Andrews

Accept Registration



Dear Kerry

Academic Fayre 2020 will begin in less than 60 minutes.

When it's time, you can join the event using the button below.

Access event

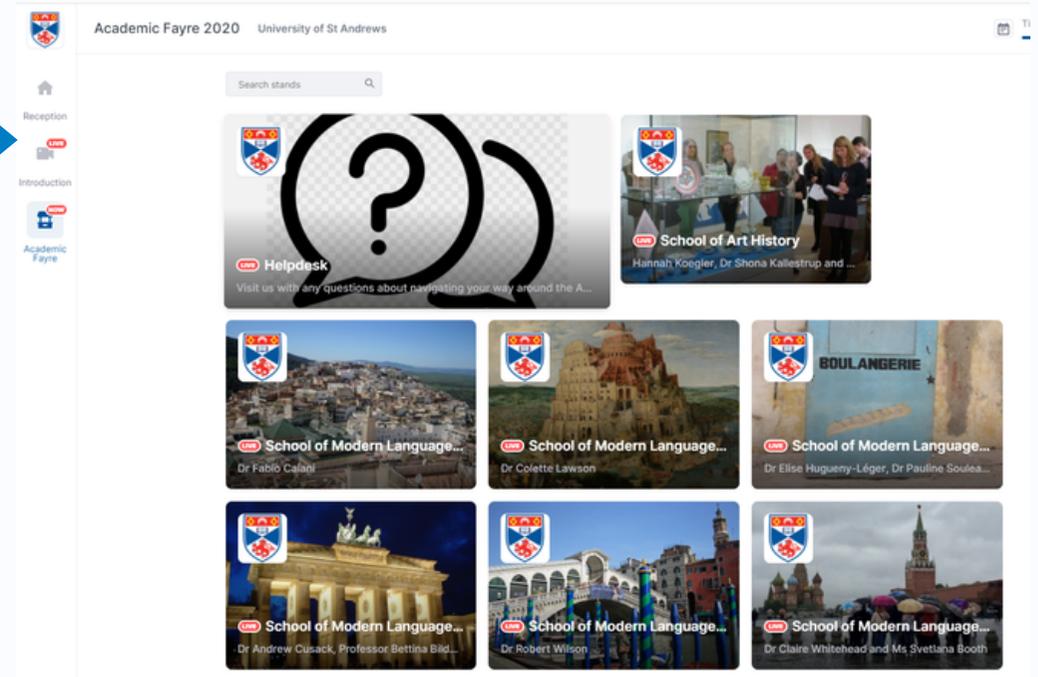
Please use Chrome or Firefox browsers for optimal experience. Internet Explorer, Edge and Safari are not recommended.

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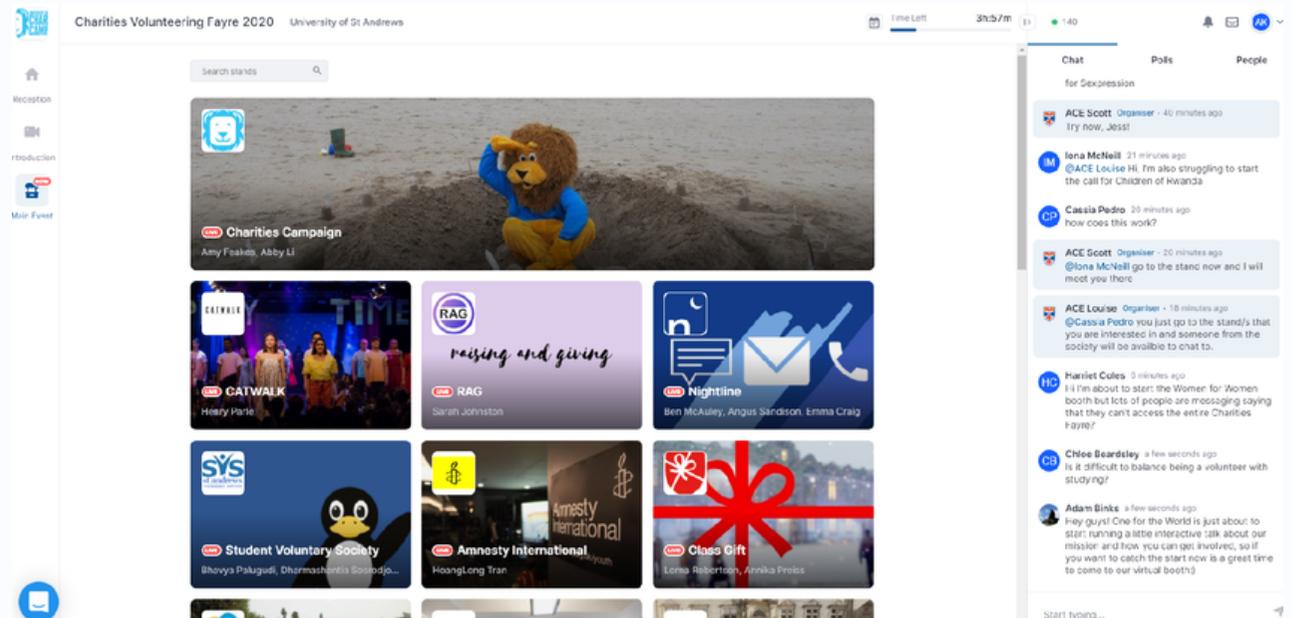
Accessing the event

When you enter the event, you will find yourself in the reception area and you will be able to see options down the left-hand side of your screen: these may include reception, stage, expo or introduction. By pressing these buttons it will take you to the specific area. There may be an introduction to the event or a main speaker on the stage.



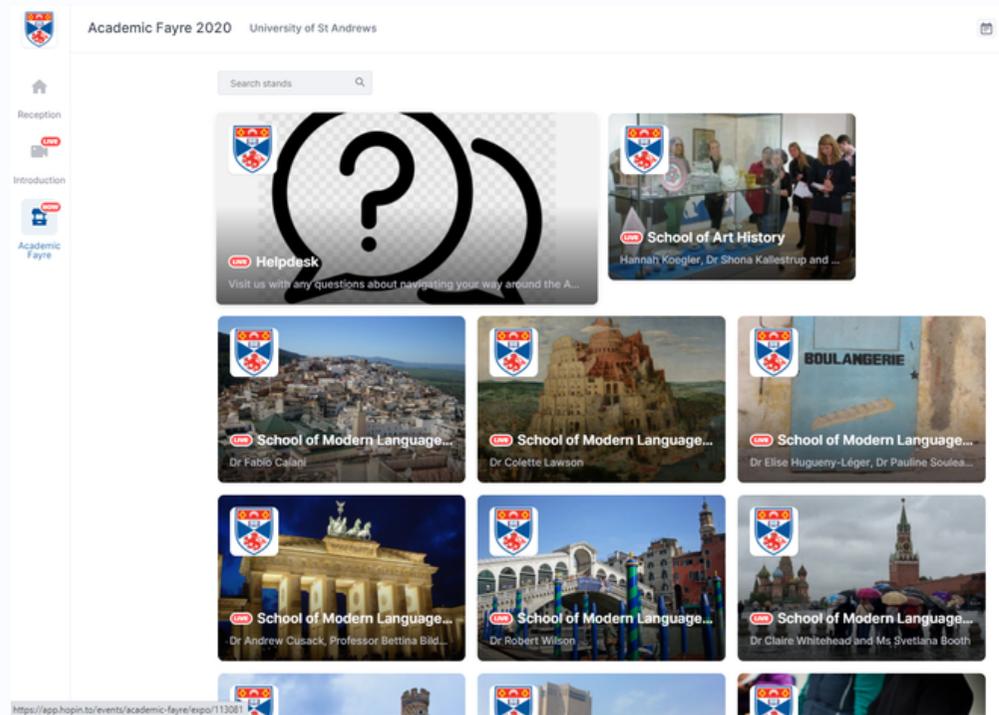
Main Chat Area

You will also see the main chat area, if you have any queries or questions you can use this area for general enquiries.



Accessing Stands/Rooms

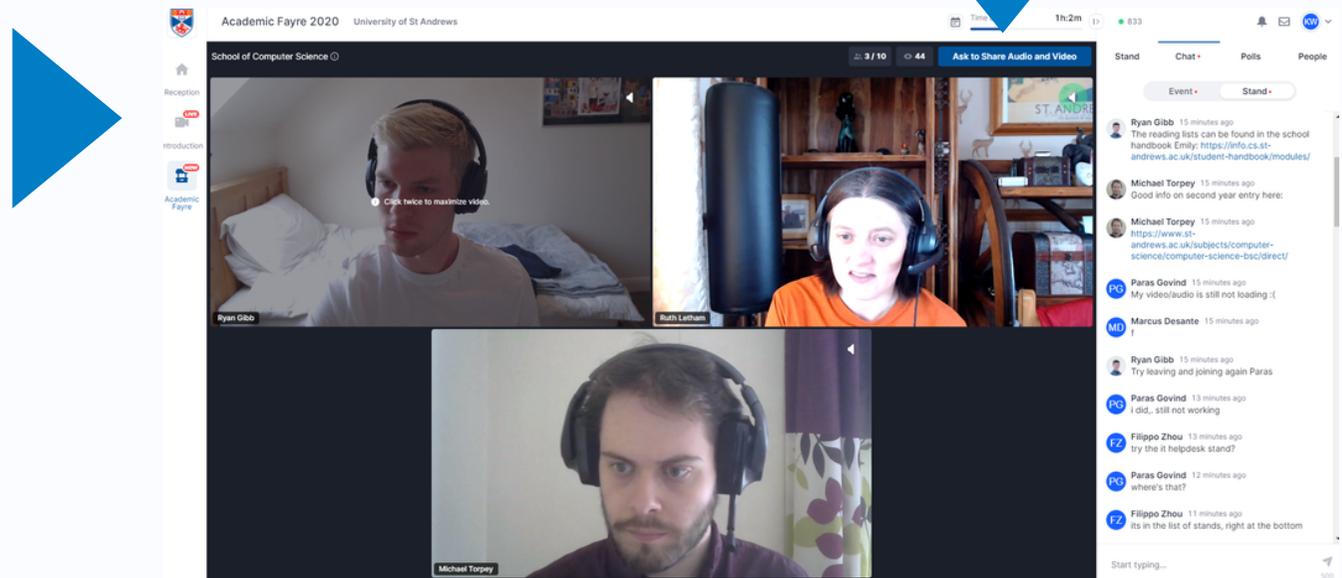
In the main reception area you will see images and information in relation to those who are exhibiting in the expo or event and by clicking on the image you can enter their stand/room.



Engaging with the room hosts

Once you have selected which booth is of interest to you - you will see the hosts on screen. To engage with them you can either participate in the room chat, or if you select the blue share audio and visual button, the host will have the option to permit access for you in to the room to participate along with them.

To leave the room click on the left hand tab for the main event which will take you back to the main reception area, where you can choose any other stands/rooms you would like to visit



User Support Information - Hopin



Browser Compatibility for online events on Hopin
This article describes the web compatibility for events hosted on Hopin.
📧 hopin.to



I can't join a session
AV browser permissions can cause issues with joining a session
📧 hopin.to

Accommodation, Conferences and Events

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